



## OHNG Annual General Meeting SYDNEY N.S.W

|                             |   |                           |                 |
|-----------------------------|---|---------------------------|-----------------|
| <b>DATE:</b>                | Tuesday 30 <sup>th</sup> March 2010   |                           |                 |
| <b>MINUTES COMPILED BY:</b> | Virginia Thomson  | <b>Distribution Date:</b> | OHNG newsletter |
| <b>PRESENT:</b>             | Tracey Nicholls, Silvia O'Connor, Bronwyn Hindley-Cooke, Deirdre Smith, Leanne Simpson, Virginia Thomson, Graham Beaven, Samantha Bennett, Leeanna Bennett, Angela Blondin, Sol Costales, Laura Coyle, Candice Duesbury, Eugenia Foreman, Philomena Furlong, Kara Gadischke, Jennifer Gardner, Julia Haege, Fiona Harrison, Aileen Honan, Marg Hunt, Catherine Isaac, Janeane Jamieson, Jitanong Keawkaw, Cheryl Kelly, Lisa Le Quesne, Sue Le Roux, Theresa Leslie, Carolyn Lister, Janet Lyle, Karen Mahoney, Shabnam Narayan, Jane Pascoe, Melinda Purss, Brenda Roberts, Luci Sahr, Gai Shylan, Lynette Stebbings, Lyndon Suguitan, Susan Trapani, Lana Tutin, Lisa Tyler, Elizabeth Vernon, Rachel Weaver. |                           |                 |

| Item No. | Issues Discussed/Details  | Actions | Responsible      | Due Date | Status        |
|----------|---|---------|------------------|----------|---------------|
| 1.       | <b>MEETING OPENED 1220</b>  |         |                  |          |               |
| 2.       | <b>ACCEPTANCE OF AGENDA :</b><br>Agenda accepted by Deirdre Smith and Bronwyn Hindley-Cooke |         | Tracey Nicholls  |          | <b>Closed</b> |
| 3.       | <b>ATTENDANCE</b><br>Attendance recorded  |         | Virginia Thomson |          | <b>Closed</b> |
| 4.       | <b>APOLOGIES:</b><br>Nil Noted  |         |                  |          |               |
| 5.       | MINUTES OF PREVIOUS MEETING : Agenda accepted by Bronwyn Hindley-Cooke                      |         | Virginia Thomson |          | <b>Closed</b> |
| 6.       | <b>ACCEPTANCE OF AGENDA : Tracey Nicholls</b>   |         | Tracey Nicholls  |          | Closed        |

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|----------|---|--|-------------|----------|---------------|
| 7.       | <b>CORRESPONDANCE</b><br>See President's Report   |  |             |          |               |
| 8.       | <b>REPORTS</b>  |  |             |          |               |
| 8.1      | President, Treasurer, Secretary and State reports as per Annual General Report May 2009-10<br><br>Reports read by Tracey Nicholls<br>Bronny Hindley-Cooke<br>Virginia Thomson   |  |             |          | <b>Closed</b> |
| 9.       | <b>ELECTIONS EXECUTIVE COMMITTEE/ STATE COORDINATORS/EDITOR/WEBSITE MANAGER</b>   |  |             |          |               |
| 9.1      | Each position voted on by present members - 12 month term<br><b>Executive Committee</b><br>President – Tracey Nicholls (SA)<br>Secretary – Virginia Thomson (Victoria)<br>Treasurer – Bronwyn Hindley-Cooke (SA)<br>Newsletter – Tracey Nicholls (SA) | Communication as per constitution  |             |          | closed        |
| 9.2      | <b>State Coordinators</b><br>Each position voted on by present members - 12 month term<br>Qld. – Cheryl Kelly<br>NSW – Deidre Smith<br>WA – Leanne Simpson  | As per constitution.<br>Deirdre discussed her position as NSW coordinator and has requested help.<br>Possibility of Tasmanian coordinator discussed. |             |          | <b>closed</b> |

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|          | SA & NT Silvia O'Connor<br><br>Victoria – Lana Tutin<br><br>ACT – remains vacant |  |                                |          |        |
| 9.3      | <b>Website Manager: Tracey Nicholls</b>  | Discussion about the cost.<br>To be updated by Tracey Nicholls<br>Very successful, number of visits continually increasing.                              | Tracey Nicholls                |          | closed |
| 10.      | <b>GENERAL BUSINESS</b>  |  |                                |          |        |
| 10.1     | Incorporation  |  |                                |          |        |
| 10.2     | <b>Newsletter</b>  | Tracey to remain editor for now, but requires help. Janet Lyall to assist.<br><br>Only available on line.  | Tracey Nicholls<br>Janey Lyall |          | Closed |
|          |  |  |                                |          |        |
| 10.3     | <b>Next Annual General Meeting</b>   | Melbourne April 2011<br><br>Consec.  |                                |          |        |
| 10.4     | <b>Other Business</b>  | Need to take out public liability insurance.<br><br>Need for an Education Officer (nil forthcoming).<br><br>Need for President Elect. (nil forthcoming). |                                |          | closed |

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|          |                          |         |             |          |        |
| 11.      | MEETING CLOSED: 1250     |         |             |          | closed |